

**Parent Advisory Committee Meeting
Meeting Agenda Minutes
December 7, 2023, 6:30 p.m.
Hillpoint Elementary School**

Committee Members Present: (**Board Member Appointees**): Dr. Elizabeth Green, Joan Turner, (**Parent Representatives**): Toy Parrish, Mikka Coughlin, Charlotte Brooks-Dale, Bernice Foster-Holland, Samantha LeGrand (**Parent Alternate Representatives**): Tia Hall, Rakeitta Wooden (**Teacher Representatives**): Adriane Bradley-Gray, Adrienne Bullock, Samantha Burrels, Katrina Hood, Casey McKenna, Brittany Chavis, Abygail Newsome, Quatisha Young, Kimberly Bass, Elizabeth Riley (**School Administrative Office**): Jennifer Conner and Melvin Bradshaw

6:30 p.m. Mr. Bradshaw opened the meeting and welcomed everyone to the meeting.

**Meeting Presentation
Agenda items**

- Welcome
- Approval of Minutes from October 19, 2023
- Presentation: "Suffolk Public Library: Student and Parent's Secret Weapon"
- VA Living Museum Family Engagement Event - November
- Title I Parent Advisory Survey Results
- Title I School Family Engagement Events for December
- Reading Under the Lights Events with Title I Schools
- Comments and Questions

All agenda items were reviewed and discussed.

- ❖ Ali Flake, Community Engagement Senior Librarian from the Suffolk Public Library, presented various resources and information that the public library offers to students, parents, teachers, and the community to the committee. The presentation emphasized the library card application process and the benefits of what the library card provides. These benefits include access to digital collections, learning new languages, taking classes, and bringing home technology. The committee was also provided information on frequently asked questions of the library, such as what fees apply to the library, which libraries in Suffolk accept the library card, and how to renew items that have been checked out. Ms. Flake also made the committee aware of upcoming events with the library, such as the Winter

Reading Challenge.

- ❖ The Title I Parent Advisory Committee was reminded of the upcoming meetings on Thursday, February 22, 2024, and Thursday, April 18, 2024.
- ❖ The presentation from the virtual event (11/13/23) with the VA Living Museum titled Virginia Ecosystems was reviewed. The types of species presented and the terminology shared with students during this event were shown to the committee.
- ❖ The next virtual field trip with the VA Living Museum will be on **Monday, January 8, 2024, at 6:30 p.m.** The event will focus on the **Backyard Conservation: Seashore, Marine Inverts, and Beach Finds**. This event focuses on why the animals in our backyard are so important. Students will observe some of the Virginia Living Museum ambassador animals with staff and discuss how they came to live at the Virginia Living Museum. They will also discuss their species' critical role in the ecosystem and how students can help protect their wild counterparts.
- ❖ The Title I Parent Advisory Committee Survey results were shared with the committee. VA State Standards and Testing Requirements, Reading Strategies, Academic Requirements, and Mental Health scored the highest percentage of interest from committee members.
- ❖ The December Family Engagement events for each Title I school were highlighted, with each school providing a description of the event.
- ❖ The Reading Under the Lights event with the United Way and Old Dominion athletes was highlighted, and photos were shared. This event took place on the following dates with these Title I schools:
 - On **Friday, December 1, 2023**, seven ODU athletes visited five third-grade classrooms at **Elephant's Fork Elementary School**. They read the book "[Fist Bumps](#)" by Jamie Windle to each class. Each student received a copy of the book to take home.
 - On **Monday, December 4, 2023**, eight Old Dominion University athletes visited five third-grade classrooms at **Hillpoint Elementary School**. They read the book "[Change Sings](#)" by Amanda Gorman to each class. Each student received a copy of the book to take home.
 - On **Tuesday, December 5, 2023**, eight Old Dominion University athletes visited six third-grade classrooms at **Mack Benn Jr. Elementary School**. They read the book "[Garbo and the Case of the Wet Footprints](#)" by Gretchen Cleveland to each class. Each student received a copy of the book to take home.
- ❖ 7:30 p.m. Meeting adjourned.
- ❖ The next meeting will be on February 22, 2024, at 6:30 p.m. at Hillpoint Elementary School.